

**UNDERGRADUATE EDUCATION
TUFTS UNIVERSITY
PETITION FOR LIBERAL ARTS DISTRIBUTION CREDIT**

For an explanation of the Distribution requirements, see the Tufts Bulletin. For courses not appearing in the list of approved courses, students may apply to the Distribution Subcommittee using this form. The Committee is not favorably disposed toward petitions submitted in a student's final semester at Tufts. Submit this petition to the chair of the Distribution Subcommittee.

Distribution area (circle): Art / Humanities / Mathematical Science / Natural Science / Social Science

Your name _____ ID _____ Date _____

Current address _____

(if off campus, include city and zip code)

Phone _____ Class year _____ E-mail _____
(area code)

Course Title _____ When taken _____
(semester/year)

Department _____ Number _____

Where taken (if not Tufts) _____

Note: Courses taken at another university must first be approved for transfer to Tufts by the appropriate department.

REQUIRED SIGNATURES: Instructor (if at Tufts) Department Chair*
Signature: _____

Print name: _____

Circle one: For / Against For / Against

*Chairperson of Tufts department in distribution area in question most closely related to the course subject matter (e.g., if you are seeking Social Science credit for a course in world politics, the Political Science Department; if in doubt, consult the Committee).

Explain why you think this course should count toward Distribution credit:

ADDITIONAL MATERIAL

Attach a copy of the course description, syllabus, assignments, reading lists, and/or exams (enough material to show what was covered in the course). If insufficient information is supplied, the Committee will not act on the petition.

OFFICE USE ONLY

COMMITTEE ACTION:

APPROVED for this student only _____

APPROVED for this semester and year only _____

APPROVED in general (to be listed in Tufts Bulletin for Tufts classes only, including Tufts Programs Abroad) _____

DENIED _____ Date _____

Distribution Subcommittee Chair _____ (signature) _____ (print name)

Comments _____

After decision, the student will pick up the petition and bring it to Dowling Hall.

TUFTS UNIVERSITY/DOWLING HALL
PETITIONS FOR APPROVAL
WORLD CIV/CULTURE OPTION/DISTRIBUTION
FALL 2009 – SPRING 2010

Students:

- Please look online to make sure the class has not already been approved.
Go to: http://uss.tufts.edu/registrar/Registrar_StudentResources.asp
and scroll down to Distribution, Culture Option and/or World Civ.
- If the class has not already been approved, print out the appropriate petition form which can be found at:
- http://uss.tufts.edu/registrar/SS_StudentForms.asp
- Complete the appropriate petition and take it in hard copy, along with any supporting documents, to the office of the contact person listed below.
- Keep a copy of everything for yourself.
- Follow up with the faculty member contact on the status of your petition.
- After your petition has been signed, pick it up from the contact person, and bring it to the Student Services Desk at Dowling Hall after you have made a copy for your records.
- It is imperative that your petition reach the Student Services Desk at Dowling Hall, since this is the official record of the approval of your petition.

PETITION FOR **DISTRIBUTION CREDIT:**

CONTACT Professor Joseph Auner, Music Department, Granoff
Music Center

PETITION FOR **CULTURE OPTION:**

CONTACT Professor Peter Reid, Classics Department,
Eaton Hall

PETITION FOR **WORLD CIVILIZATIONS:**

CONTACT Professor Emese Soos, Romance Languages,
Olin Center