

**TUFTS UNIVERSITY  
STUDENT EMPLOYMENT OFFICE**

**UNDERGRADUATE AND GRADUATE PAY SCALE**

**LEVEL DESCRIPTION**

**PAY INCREMENT**

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**Clerical:** Some previous experience may be required, some training necessary, minimal responsibility, close to moderate supervision, entry level clerical positions

\$8.00 - \$8.50

**Labor:** General laboratory cleaning and maintenance, some lifting, general dining worker, some training may required

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**Clerical:** Previous experience needed, training provided, moderate to minimal supervision, more responsibility and projects with more scope, familiar with Internet and moderate computer skills

\$8.50 - \$9.00

**Labor:** Laboratory assistant, specialized maintenance, specialized dining worker, previous experience preferred

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**Clerical:** Minimal supervision, previous experience needed considerable degree of proficiency in an area of specialized knowledge or skill, clerical and administrative duties requiring greater responsibility, independent work, student has some supervision over other students

\$9.50 - \$10.00

**Labor:** Maintenance and laboratory assistance requiring experience and specialized training, specialized dining worker.

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**Clerical:** High level of knowledge and experience needed, work on specialized projects, coordinate events, much supervision of student staff.

\$10.50- \$11.00

**Labor:** Laboratory and maintenance work requiring experience and specialized training.

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Highly skilled positions, requiring special skills, training, and/or education      To Be Arranged By Student Employment

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*Any questions concerning the Student Hourly Pay Scale can be directed to the Student Employment Office at 617-627-2000.*