



REQUEST FOR RELEASE OF CREDENTIALS

S.S.# _____

NAME/MAJOR/DEGREE/YEAR of GRADUATION

Current Address _____

Phone _____

E-mail Address _____

- Requests by students and alumni to send credentials cannot be accepted by telephone or fax. They must be requested in writing.
- **Payment for each set must accompany the written request.** Checks should be payable to: **Tufts University.** The fee is \$5.00 for each set. For credentials sent outside the Continental U.S., a fee of \$7.00 per set will be charged.
- For files opened by current undergraduates and graduate students after November 1, 1998, five sets of credentials will be sent free of charge up to 30 days after graduation.
- Allow four working days for credentials to be sent. *All contents of the file will be sent unless instruction is given otherwise.*

Please send copies of my file to the following persons and organizations:

Signature (Requests cannot be processed unless we have your signature)/ Date

Please form return to: **Tufts University Student Services**
Dowling Hall
Medford, MA 02155
617-627-2000